

# Employee Self Service (ESS) MOBILE APP

Access the features of the **ESS** Website anywhere, anytime! Just follow these four easy steps...

**Step 1-** Search your app store\* for “Munis ESS” and install ESS on your mobile device.

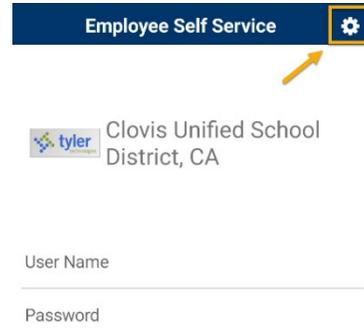
App Store(Apple) icon



Play Store(Android) icon



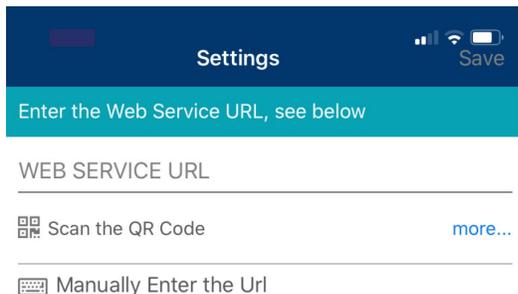
**Step 2-** After downloading the app from the store, launch the app and you will see a login screen. Tap the gear icon in the upper right corner to open the 'Settings' page.



**Step 3-** You have two options:

Option 1- Tap the 'Scan the QR Code' function on the settings page. This will launch your phone's camera. Scan the QR code to the right with your smartphone camera:

Option 2- Manually type in this URL address <https://tylerselfservice.clovisusd.k12.ca.us/ess/> then save in the top right.



**Step 4-** After you complete either option, you will see the main screen. You may now log in using your username and password.

To sign out of your session, tap the gear icon in the upper right corner of the home page to navigate to the SETTINGS page and tap 'Sign Out'. This session will automatically expire after 15 minutes of inactivity.

## \*OS & Device Support

This app is currently supported on iOS and Android and can be downloaded from either the App Store or Google Play. \*Please note, Windows OS is not supported.